

CONCESSIONS TO PHYSICALLY HANDICAPPED

Concessions to Blind and infirm

Approval of the Scribe

(i) The Candidate and the Scribe will report in person sufficient early before the commencement of the exams before the Principal of the Polytechnic College concerned along with the order obtained from the Govt. for identification, verification of Certificates and approval of the Scribe. The Scribe will also furnish a Declaration with regard to his qualification, willingness and eligibility along with all his original certificates in the prescribed Application form given in the Web site.

(ii) The Scribe should not be over qualified. He shall not have any Technical qualification or qualification in the subjects for which the candidate attends the exam. He/She shall not have a qualification above the entry qualification of the course for which the student availing this facility. He should furnish an undertaking in this regard. Suppressing of qualification will be viewed seriously and it is a serious malpractice which amounts to the invalidation of the appeared exams and other legal procedures.

(iii) After identifying the Scribe and verifying qualification and genuineness of the Declaration, if eligible, the Principal will issue an Admission Ticket to the Scribe with a photo under proper attestation and seal of his office (Hall Ticket form given in the Web site).

(iv) The Candidate and the Scribe will produce this Admission Ticket before the Principal of the College concerned on the first day of the exam. The Principal will allow the candidate to avail the help of the Scribe by giving necessary direction to the Invigilators concerned. The student will produce his Hall Ticket before the Invigilator in the Exam Hall for verification. He should not communicate with any other than the Invigilator and candidate during the examination.

(v). A student who has been allowed this facility of using the assistance of the Scribe need not obtain permission again till the end of the same course, provided his disability remain unchanged and also the Scribe do not acquire additional qualification. Before every semester Exam the Scribe will submit a declaration to the effect that he has not acquired any additional qualification. The student also will submit a Declaration to the effect that “there is no variation in his disability”.

(vi) Unless otherwise stated, service of Scribe cannot be used for Viva voce exam.