

### **ISSUE OF DUPLICATE MARK LIST**

There is prescribed form (given in the Web site) and prescribed fee to apply for Duplicate Mark list if it is irrecoverably lost/damaged. The application with original chalan receipt of prescribed fee (Rs.100/-each) along with the recommendation of the Principal should be forwarded to this office through the Principal. The application should also accompany Certificates from two Gazetted Officers with regard to the loss of the Mark List. In case of damages, the remnants of the original Mark list are sufficient in the place of Certificates of Gazetted Officers.