

Registration

(a) Immediately after the admission is over, the Head of Institutions will forward the Branch wise list of students in the prescribed form (given in the Web site) in Hard copy as well as CD. The Name and Initials, Date of birth, Caste etc of the students must be exactly the same as in their SSLC /THSLC/ SSC or equivalent Certificate. Each student will be allotted a permanent Register Number from this office which also will be published in the web site. Corrections in name, initials etc, if any, should be done early before the First Semester/Year Examinations at the initiative of the Head of Institution concerned. Fine will be charged for corrections in the Mark lists and Certificates later. The permanent Register Number will be used for all Regular and Supplementary appearances.

(b) There will be no change in the Register Number in case of re-admissions as far as the candidate does not change from one scheme to another scheme of study.

(c) If a student is changing over to another scheme consequent to re-admission, he has to apply to this office for new Register Number through Head of Institution. In such cases he has to attend the examinations of further semesters/years as well as additional subjects, if any, in the new Reg. No. At the same time Supplementary Exams of the previous scheme should be attended in the previous Register Number itself. Such candidates will be issued Certificate only after passing the whole examinations including additional subjects, if any, in the respective Register Numbers.