

**OFFICE OF THE CONTROLLER OF TECHNICAL EXAMINATIONS,
KAIMANAM, THIRUVANANTHAPURAM.**

No: TX 17/5289/2017.

Dated: 23/08/2017.

NOTIFICATION No. 28/2017.

1. It is hereby notified that the Diploma Examination in Engineering/Technology (Industry Attachment), Regular and Supplementary Examination, October 2016, will be conducted during October 2017.
2. KELTRAC, Aroor shall be the centre for the examination.
3. Candidates of 2015-16 Admissions can appear for S3 (Regular) and S1 (Supplementary) examinations and candidates of 2016-17 admissions can appear for S1 (Regular) subject to the attendance / academic requirements as contained the curriculum.
4. Instruction to the candidates.
 - a. Candidates who have undergone the prescribed course satisfactorily and who have secured the prescribed minimum attendance i.e. 80% and above are eligible to appear for the Examination. However necessary condonation for the shortage in attendance can be obtained for valid reasons from the competent authority.
 - b. Candidates who have failed in the previous examination need to appear only for the failed subject in the subsequent examination. Such candidates should register for the subsequent examination for all the subjects in which they have failed in the previous examination.
 - c. **Piece meal registration will not be allowed.** Piece meal appearance, if any, will be treated as cancelled and result will not be published. Such registration will be treated as a chance for awarding Class/ Distinction
5. **General Guidelines:**
 - a. Principal's of Institution should verify whether the candidates have remitted adequate fee for all subjects in which he/she applied. (Details of fee is given in clause 6)
 - b. All entries made by the candidate in the application form are to be carefully verified by the Principal.
 - c. No enclosures need to be attached along with the application.
6. **Permanent Register Number:**

Candidates of 2016-17 admissions must apply for the permanent register number remitting the required fee (Rs. 1500) through the Principal of the institution before 29.08.2017. The amount should be credited to the Shakthi Account. No. 67154609791, IFSC Code: SBIN 0070031, SBI, Karamana.
7. **Fees to be remitted**

Course	First Regular Appearance		Supplementary
	Semester	Fee	
Diploma in Engineering / Technology (Industry Attachment)	S1 S3	Rs. 300/-	Rs. 100/- per paper

Note:

- Fine will be collected for late applications, and will be paid in addition to the above fees.

8. Date of submission of Application/ Remittance of fee :

Registration of Examination begins on	:	29.08.2017
Last date of remittance of fee without fine	:	13.09.2017
Last date of remittance of fee with fine of Rs. 20 per day	:	19.09.2017
Last date of remittance of fee with a fine of Rs. 750	:	23.09.2017

The filled in application forms accompanied by recommendation of staff concerned and prescribed fees should be submitted to the Principal on or before the above dates. The Principals of the institution will scrutinize the applications and see that the entries made there in by the candidates are correct and agree with the records of the institution.

Amount of Examination fee once remitted will not be refunded or adjusted towards the fee for subsequent Examinations. Application relating to those candidates who have remitted fee after the last date will not be accepted and need not be forwarded to this office.

The Principal of the institution shall receive the application fee (including fine if applicable), remit the same in Govt. Treasury in the head of Account 0202-02-800-94-OR from the candidates and forward the same to the Controller of Technical Examinations as Demand Draft. The Principal shall keep the records relating to the collection of fee for further scrutiny from this office.

9. Application form for examination registration is available in the web site **www.tekerala.org (from home page- downloads)**. All the candidate is requested to use this application form to register for the examination. All entries made by the candidate in the application form are to be carefully verified by themselves. After filling the application form it is to be submitted along with the required fee to the Principal of the institution.
10. **Date of receipt of Applications in the Office of Controller of Technical Examinations:**
The applications received from the candidates' up to 23.09.2017 along with the Fee Collected (as Demand Draft) and the nominal list with the fee collection details should reach the office of the undersigned on or before 26.09.2017 positively. Belated applications will not be considered in any account.
11. Extra time up to 30 minutes per paper for all the papers of the Examination of 3 hours duration and proportionate time for the papers of shorter durations to physically handicapped candidates with 40% and above normal disability is sanctioned as per G.O.(MS) No.09/92/H.Edn dt:6.1.1992. Such candidates should obtain permission from the Director of Technical Education in this regard.
12. Admission Tickets for the candidates will be issued from the office of the Controller of Technical Examinations.
13. The timetable for the written examination will be published in the Examination centers and in the website www.tekerala.org.
14. Practical Examination: Candidate should contact the Principals (Chief Superintendent) of the centre in advance and ascertain from him/her the date fixed for the Practical Examination. If any candidate fails to contact the Principal in time and ascertain the date fixed for practical, this office will not take up the responsibility in the matter.
15. **PUBLICATION OF RESULT**
Result of the examination will be published in the website www.tekerala.org.



N.K.RAJAN
JOINT CONTROLLER