

No.TX.3/ 2060/ 2017

Office of the
Controller of Technical Examinations
Thiruvananthapuram,
Dated: 18-09-2017

NOTIFICATION-32/2017

Sub: K.G.T.Examination for STEP 4 U course Sept 2017
Ref: Letter No: L5/41570/2015 Dated 20/03/2017
of the Director of Technical Education .

As per the reference cited the KGTE Examination for STEP 4 U Course in different trades will be conducted during the month of October 2017 by the Controller of Technical examinations, Thiruvananthapuram.

Centres for Theory and Practical examination will be the Polytechnic College where the student had undergone the course.

Practical examination will be conducted immediately after the theory examination at the centres. The Principals of the concerned polytechnic shall be the Chief Superintendent for conducting the Examination. They should accept the Chief superintendent ship and they not be exempted from this duty on any account.

Minimum qualification and rules for appearing the Examination

The candidates who have successfully completed the STEP 4 U course in a particular branch and completed the apprenticeship training with a minimum of 80% attendance as per curriculum are eligible to write the examination. In the case of students with 70% or more attendance but could not attain 80% attendance due to medical reasons, head of institution at his/her discretion may grant the eligibility to appear for the examination. Student who have less than 70% attendance are not eligible to appear for the examination.

Only one examination will be conducted in each year. There will not be any separate supplementary examination. There shall be no provision for reevaluation. Candidates can apply for scrutiny by remitting prescribed fees. Fee for scrutiny of valued answer scripts is Rs.90/- (SBI Shakti Account : 67154609791). The results after scrutiny will be published in the website of this office.

Certificate will be issued to all successful candidates by the Controller of Technical examinations.

Last date for receipt submission of the Internal to JCTE from Institutions	26/09/2017
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The admission tickets will be issued by the institution at least three days before the commencement of the Examination. Candidates should preserve the admission tickets until they receive certificates of pass. No candidates will be allowed to appear for the examination without admission tickets on any day of examination.

No candidates are allowed to change the centre of the examination allotted to him/her under any circumstances.

Candidates must bring their own instruments with them for those subjects which require the use of such instruments. Candidates taking the practical examination should handle very carefully the apparatus, machinery instruments etc that are entrusted to them in connection with the examination so as to avoid any damage.

Candidates should be in their seats in the examination hall five minutes before the commencement of the examination. **No candidates will be allowed to leave the examination hall before the expiry of half an hour from the time of commencement of the examination and candidates arriving late after half an hour from the commencement of the examination will not be admitted on any account.** No candidate will be allowed to re-enter the examination hall during the hours of examination after once quitting it or to leave the hall without finally handing over his/her answer papers.

Malpractice: Any candidate who commits or attempts to commit malpractice in the examination may be expelled immediately and may not be allowed to sit for any papers subsequently in the examination provided he/she agree in writing to abide by the decision taken by the higher authorities, after holding proper enquiries. **Copying from another candidates on giving conveniences to other candidates for copying or speaking to another candidates or possessing any written or printed matter in the examination hall will be treated as malpractice. Possession of electronics devices like mobile phones, smart watches, calculators etc will be treated as mal practice. If any candidate behaves in any unruly manner either in the examination hall or in the premises of the Institution where the examination is conducted ,he/she will be expelled from the examination by the Chief Superintendent .In all such cases result will be withheld and further action will be taken.**

Candidates should use only blue or black ink for writing the examination.

Examination Time Table

Date	Time	Subjects
3/10/2017	9.30 Am to 12.30 Pm	Sep 4 U Theory
4/10/2017	From 9.30 am onwards	Sep 4 U Practical

Sd/-

JOINT CONTROLLER