

**OFFICE OF THE CONTROLLER OF TECHNICAL EXAMINATIONS,
THIRUVANANTHAPURAM**

No.C4/381/2019/CTE

Date: 05/02/2019

NOTIFICATION No 69/2019

**CERTIFICATE EXAMINATION IN FOOD CRAFT COURSE
APRIL - 2019 (NEW SCHEME)
(REGULAR/SUPPLEMENTARY)**

It is notified that the CONTROLLER OF TECHNICAL EXAMINATIONS is conducting the following Certificate Examination in Food Craft during the month of April 2019 Regular Examination will be on revised syllabus approved by the Government vide G.O (Rt) No. 1835/08/H.Edn. dated.11/12/2008.

Timetable will be published separately.

The branch details are as below:

- 1.Food Production.
- 2.Bakery and Confectionery.
- 3.Hotel Accomodation Operation
- 4.Front Office Operation.
- 5.Food and Beverage Service.
- 6.Canning and Food Preservation.
- 7.Food Service Management.

The following institutions will be the centers for the new scheme Examinations.

Center No.	Name of Center	Name of Examination
1.	Food Craft Institute, Kalamassery	1.Food Production 2.Bakery & Confectionery. 3.Hotel Accommodation Operation 4.Front Office Operation. 5.Canning & Food Preservation. 6.Food & Beverage Service. 7.Food Service Management.
2.	Food Craft Institute, Kozhikode.	1.Food Production 2.Front Office Operation. 3.Food & Beverage Service.
3.	Food Craft Institute, Thiruvananthapuram.	1. Food Production 2.Front Office Operation. 3.Food & Beverage Service
4.	Food Craft Institute, Kottayam.	1.Food Production 2.Front Office Operation. 3.Food & Beverage Service
5.	Food Craft Institute, Thrissur.	1.Food Production

		2.Food & Beverage Service 3.Hotel Accommodation Operation.
6.	Food Craft Institute, Kannur	1.Food Production 2.Food & Beverage Service
7.	Food Craft Institute, Tirur, Malappuram	1.Food Production 2.Front Office Operation. 3.Food & Beverage Service
8.	Food Craft Institute, Thodupuzha	1.Food Production 2.Front Office Operation. 3.Food & Beverage Service
9.	Food Craft Institute, Uduma, Kasargod.	1.Food Production 2.Front Office Operation. 3.Food & Beverage Service 4.Hotel accommodation operation
10.	Food Craft Institute, Perinthalmanna.	1.Food Production 2. Front Office Operation. 3.Food & Beverage Service
11.	Food Craft Institute, Cherthala.	1.Food Production 2.Food & Beverage Service
12.	Food Craft Institute, Kollam.	1.Food Production 2.Food & Beverage Service

The Principals of the above institutions will be the Chief Superintendents for the conduct of the Examination. The Examination fee should be remitted into a Government Treasury of the State under the Head of account “0202-02-101-98-Examinations”.

The Examination fee from the regular candidates may be collected by the Chief Superintendent and remitted into the Treasury in one chalan. The original chalan receipt should be forwarded to this office along with the nominal lists of candidates prepared in the prescribed form supplied from this office before the last date shown below. The Chief Superintendent may collect the applications from the private candidates and prepare the list in the form and forward the same to this office with the chalan receipt and the nominal lists.

On no account the Examination fee be sent to this office in Cash or Money Order or Postal Order or in any other than those prescribed above.

Government in the G.O.(MS) No.40/81/H.Edn. Dated.11/03/1981 have ordered that the failed students of Food Craft Institute need to appear the examination only in the subjects in which they failed instead of appearing for the whole examination.

Fee for the Examination (as per Go (Ms) No: 711/2013/H.Edn dt 29/11/2013)

Regular

Rs 300/year

Supplementary

Rs/-200 per paper

Amount of examination fee once remitted will not be refunded or adjusted towards the fee for a subsequent examination. The fee remitted prior to the date of this notification will not be entertained.

Last date of remittance of fee without fine, with fine and the last date for receipt of applications and nominal list in the Office of the Controller of Technical Examinations, Thiruvananthapuram are fixed as follows:-

Last date fixed for remittance of fee (without fine) and submission of applications to the Principal.	06/02/2019 to 16/02/2019
With fine Rs/- 20 per day	18/02/2019 to 22/02/2019
Super fine Rs/- 750	upto 27/02/2019

Applications relating to those candidates who have remitted fee after the last date need not be forwarded to this office.

The fee remitted after the last date either by the Principals or students will not be accepted.

If a candidate who has been assigned Register Number, desires to cancel his/her candidature for the examination he/she should submit application to the Controller of Technical Examinations duly recommended by the Principal before 3 days from the date of commencement of the examination . Partial appearance will be treated, as one chance and candidature will not be cancelled if the candidate had actually appeared in any paper of an examination.

Issue of Mark list:- Marklist will be issued to the candidates through the Principals of the Examination centre.

Candidates should contact the Principal (Chief Superintendent) of the center in advance and ascertain from him the date fixed for the Practical. If any candidate fails to contact the Principal in time and ascertain the date fixed for practical, the office will not take up the responsibility in the matter.

The Chief Superintendent may be fix the date of each practical as soon as the theory examination is over, much publicity should be given for information of the candidates as a record to the date fixed for practical examination.

Candidates appearing both for the written and practical examination should produce their admission tickets to the examiner for identification on all days of the examination.

The Chief Superintendent of the center concerned will issue admission tickets for the candidates at least five days before the commencement of the Examination.

The head of recognized institutions are requested to collect the filled up application form along with the examination fee from the candidates and upload the details in the website (www.tekerala.org) through their respective institution login.

After uploading the registration details of all candidates of your institute, take the printout of the uploaded details from the site and forward the printout to the JCTE office along with the original chalan receipt and recognition order of the current year on or before **27/02/2019**

The original application obtained from the candidate need not be send to this office. However this shall be retained one year for further verification if necessary from this office.

Only uploaded details of registration will be entertained for the candidates for appearing the examination.

The head of institutions are requested to go through the rules and instructions contained in the Notification for their guidance.

A handwritten signature in black ink, appearing to be 'Dor...' followed by a horizontal line and a dot.

Joint Controller of technical Examination