

**OFFICE OF THE CONTROLLER OF TECHNICAL EXAMINATIONS, KAIMANAM,
THIRUVANANTHAPURAM**

C4/7156/23/JCTE

11.03.2024

NOTIFICATION No: 7/ 2024

Certificate Examination in Food Craft Course – April 2024

Subject:- Education-Technical-Examination Wing- Certificate Examination In Food Craft Course (Rev 2008) - APRIL -2024 regarding.

Reference: D1/2835/2021/CTE, Dated: 25.03.2022

1. Notification is hereby issued for the Certificate Examination in Food Craft Course **APRIL 2024 (Rev 2008)**.
2. All the Food Craft Institutes in the State of Kerala (Government) are the examination centers. Time table will be published in the website www.tekerala.org.
3. The Principals of Food Craft Institutes will be the Chief Superintendents for the conduct of the Examination in the respective centers.
4. Instruction to the Principals (Chief Superintendents)

The Examination fee from the regular candidates may be collected by the Principals and remitted into the Treasury in one chalan. The original chalan receipt should be forwarded to this office along with the nominal lists of candidates before the last date as shown below. The Principals may collect the applications from the supplementary candidates and forward the same to this office with the chalan receipt.

The Examination fee should be remitted into a Government Treasury of the State under the **Head of Account "0202-02-101-98-Examinations"**. Applications related to those candidates who have remitted fee after the last date need not be forwarded to this office. The fee remitted after the last date either by the Principals or students will not be accepted.

On no account the Examination fee be sent to this office in Cash or Money Order or Postal Order or in any other than those prescribed above. The failed students of Food Craft Institute need to appear the examination only in the subjects in which they failed instead of appearing for the whole examination. Amount of examination fee once remitted will not be refunded or adjusted towards the fee for a subsequent examination. The fee remitted prior to the date of this notification will not be entertained.

4 (a) Instruction to the Principals (Chief Superintendents)

Fees for the Certificate & Mark list of the students who appear in the Examination must be collected by the principals and remitted into the Treasury as a single chalan. The original chalan receipt should be forwarded to this office along with the nominal lists of candidates before the last date as shown below. The Principals may collect the applications from the supplementary candidates and forward the same to this office with the chalan receipt.

Fee for The Certificate & Mark list should be remitted into a Government Treasury of the State under the **Head of Account "0202-02-800-94 (other receipts)"**.

5. Cancellation of candidature for the Examination.

If a candidate who has been assigned Register Number, desires to cancel his/her candidature for the examination, he/she should submit application to the Controller of Technical Examinations duly recommended by the Principal before 3 days from the date of commencement of the examination . Partial appearance will be treated, as one chance and candidature will not be cancelled if the candidate had actually appeared in any paper of an examination.

6. Fees to be remitted

Regular	Rs 330/-
Supplementary	Rs 220/- per paper

6.(a) Fees to be remitted for Certificate &Mark list

CERTIFICATE	Rs 315/-
MARK LIST	Rs 140/-

Note:

- Fine will be collected for late applications, and will be paid in addition to the above fees.
- Students who enjoy fee concession should also submit the application within the prescribed date. Such students are also liable to pay fine for late submission of application.
- * The Candidates who have passed the above examination will be charged fee for Certificate & Mark list at the rate fixed by the Government from time to time.

7. Dates of submission of Application /Remittance of fee.

Last date of remittance of fee without fine	23.03.2024
Last date of remittance of fee with fine of Rs.30/- per day	26.03.2024
Super fine Rs.830/-	01.04.2024
Last date for uploading the registration details to the website (www.tekerala.org)	01.04.2024
Submission of applications to the office of The Controller of Technical Examinations	02.04.2024

8. Practical Examination.

Candidates should contact the Principal (Chief Superintendent) of the center in advance and ascertain from him the date fixed for the Practical. If any candidate fails to contact the Principal in time and ascertain the date fixed for practical, the office will not take up the responsibility in the matter.

The Principal (Chief Superintendent) may be fix the date of each practical as soon as the theory examination is over, much publicity should be given for information of the candidates as a record to the date fixed for practical examination.

Candidates appearing both for the written and practical examination should produce their admission tickets to the examiner for identification on all days of the examination. The Principal (Chief Superintendent) of the center concerned will issue admission tickets for the candidates at least five days before the commencement of the Examination.

Uploading the registration details of all candidates shall be forwarded to the Office of the Controller of Technical Examinations along with the original chalan receipt on or before **02.04.2024**. The original application obtained from the candidate need not be send to this office. However this shall be retained one year for further verification if necessary from this office.

SEEMA K N

Joint Controller of Technical Examinations

Approval Valid

Digitally Approved By

SEEMA K N

Date: 11.03.2024

Reason: Approved



The document is digitally approved. Hence signature is not needed.